

IDLC FINANCE LIMITED

Bay's Galleria (1st Floor)
57 Gulshan Avenue, Gulshan 1, Dhaka 1212
Tel: 883 4990, Fax: 883 4377
E-mail: contactcenter@idlc.com, Web: www.idlc.com



financing happiness

NOTICE OF THE 33RD ANNUAL GENERAL MEETING

Notice is hereby given to all the Members of IDLC Finance Limited (IDLC) that the 33rd Annual General Meeting of the company will be held on **March 29, 2018 (Thursday) at 10:00 a.m. at "Utshab", Radisson BLU Water Garden Hotel, Airport Road, Dhaka Cantonment, Dhaka 1206**, to transact the following business:

Ordinary Agenda:

- | | |
|-------------------|--|
| FLG180329-0033-01 | Adoption of Directors' Report, Auditors' Report along with the Audited Financial Statements for the year ended December 31, 2017; |
| FLG180329-0033-02 | Approval of dividend for the year 2017 as recommended by the Board; |
| FLG180329-0033-03 | Election of Directors including the confirmation of appointment of Independent Directors; and |
| FLG180329-0033-04 | Appointment of Auditors of the company until the conclusion of the next Annual General Meeting (AGM) and fixation of their remuneration. |

By order of the Board

Sd/-

Mohammad Jobair Rahman Khan ACA
Group Company Secretary

Dated: March 09, 2018

Notes:

- ▶ As notified earlier the "Record Date" was **Thursday, March 08, 2018**. The Members whose names would appear in the Register of Members of the company and/or in the Depository on the 'Record Date' will be eligible to attend the 33rd AGM and entitled to the Dividend as approved;
- ▶ Member are requested to update their respective BO Accounts with 12 Digit Tax Payer's Identification Number (TIN), bank account, mailing address and contact number (mobile phone) through their respective Depository Participant (DP) before the 'Record Date'. Advance Income Tax (AIT) @15% (instead of 10%) will be deducted from the eligible cash dividend amount, if anyone fails to update his/her BO Account with the 12 Digit TIN before the Record Date;
- ▶ A Member may appoint a proxy to attend and vote in his/her place by filling proxy form as per Article 103 of the Articles of Association of the company. The proxy form, duly completed and stamped, must be deposited at the office not later than 72 hours before the time scheduled for holding the meeting;
- ▶ Pursuant to Article 81 of the Articles of Association, a corporate member of the company, by resolution of the Board of Directors or other Governing Body of such body corporate, may authorize such person as it thinks fit, to act as representative at any meeting of the members of the company;
- ▶ Annual Report, Attendance Slip and Proxy Form along with the Notice will be sent to all the Members by Courier Service/Post. The Members may also collect the Proxy Form from the Registered Office of the company. These will also be available in the website of the company: www.idlc.com;
- ▶ Members/proxies are requested to register their entry at the AGM in the counter at the entrance of the AGM venue from **9.00 a.m. on March 29, 2018**.

বাংলাদেশ সিকিউরিটিজ অ্যান্ড এক্সচেঞ্জ কমিশনের নির্দেশনা অনুযায়ী আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/কোন ধরনের কুপন প্রদানের ব্যবস্থা থাকবে না।