

IDLC FINANCE LIMITED

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financing happiness

NOTICE OF THE 32ND ANNUAL GENERAL MEETING

Notice is hereby given to all the Members of IDLC Finance Limited (IDLC) that the 32nd Annual General Meeting of the Company will be held on **March 30, 2017 (Thursday) at 10:00 a.m. at "Utshab", Radisson BLU Water Garden Hotel, Airport Road, Dhaka Cantonment, Dhaka 1206**, to transact the following business:

Ordinary Agenda:

- A01732-01 Adoption of Directors' Report, Auditors' Report and Audited Financial Statements for the year ended December 31, 2016;
- A01732-02 Declaration of dividend for the year 2016 as recommended by the Board;
- A01732-03 Election of Directors including the confirmation of appointment of Independent Directors; and
- A01732-04 Appointment of Auditors of the Company until the conclusion of the next Annual General Meeting (AGM) and fixation of their remuneration.

By order of the Board

Sd/-

Mohammad Jobair Rahman Khan ACA

Group Company Secretary

Dated: March 15, 2017

Notes:

- The **"Record Date" is Tuesday, March 14, 2017**. The Members whose names would appear in the Register of Members of the Company and/or in the Depository on the 'Record Date' will be eligible to attend the 32nd AGM and entitled to the Dividend as mentioned above.
- Member are requested to update their respective BO Accounts with 12 Digit Tax Payer's Identification Number (TIN), bank account, mailing address and contact number through their respective Depository Participant (DP) before the 'Record Date'. Advance Income Tax (AIT) @15% (instead of 10%) will be deducted from eligible cash dividend, if anyone fails to update his/her BO Account with the 12 Digit TIN before the Record Date.
- A Member may appoint a proxy to attend and vote in his/her place by filling proxy form as per Article 103 of the Articles of Association of the Company. The proxy form, duly completed and stamped, must be deposited at the office not later than 72 hours before the time scheduled for holding the meeting.
- Pursuant to Article 81 of the Articles of Association, a corporate member of the Company, by resolution of the Board of Directors or other Governing Body of such body corporate, may authorize such person as it thinks fit, to act as representative at any meeting of the members of the Company.
- Annual Report, Attendance Slip and Proxy Form along with the Notice will be sent to all the Members by Courier Service/Post. The Members may also collect the Proxy Form from the Registered Office of the Company.
- Members/proxies are requested to register their entry at the AGM in the counter at the entrance of the AGM venue from **9.00 a.m. on March 30, 2017**.