IDLC Finance Limited
financing happiness

SURRENDER / REPURCHASE FORM

Asset Manager: IDLC Asset Management Limited (IDLC AML)
Application Form to Surrender Units
(Please read the "Terms & Conditions" carefully)

IDLC Asset Management Limited
financing happiness

For Office Use Only

1. Registration No.:		4. Surrender No.:	
2. Selling Agent's Name:		5. CED Name:	
3. Selling Agent's Signature & ID:		6. CED Branch:	

Fund Name: ☐ **IDLC Balanced Fund** ☐ **IDLC Growth Fund** ☐ **IDLC Asset Management Shariah Fund** ☐ **IDLC Income Fund**

Investor's Name:

Contact No. :

Date:

My/ our surrender request is summarized below:

SI.No.	Fund Name	Number of Units Held	Units to Surrendered		
			No. of Units	Surrender / Repurchase Price BDT/Unit	Total Surrender Value

I/We confirmed that I/We have received the Acknowledgement Slip against my/our surrender request in IDLC Balanced Fund / IDLC Growth Fund/ IDLC Asset Management Shariah Fund / IDLC Income Fund and agree that I/We will abide by ``Terms & Conditions", which may be altered, replaced and modified from time to time by IDLC Asset Management Limited.

✓ Principal Applicant's Signature

✓✓ Joint Applicant's Signature

Nominee's Signature

For IDLC AML Office Use Only:

Customer Service Department:

Checked and Verified by Name: _____ Signature: _____ Date: DD/MM/YYYY

Operations Department:

Checked and Verified by Name: _____ Signature: _____ Date: DD/MM/YYYY

ACKNOWLEDGEMENT SLIP

Received the Confirmation of Unit Allocation for surrender/partial surrender as mentioned below:

Fund Name: ☐ IDLC Balanced Fund ☐ IDLC Growth Fund ☐ IDLC Asset Management Shariah Fund ☐ IDLC Income Fund

Registration No.:

Holding Quantity : _____ Surrender Quantity: _____ Surrender Date: _____ Surrender Price: _____ Surrender Amount (in BDT): _____

Issuing Officer's Seal & Signature
Date:

Surrender No.:

Authorized Person's Signature & Name
Designation:

IDLC Asset Management Limited

Symphony (4th Floor)
Plot No. SE (F) 09, Road No. 142
Gulshan Avenue, Dhaka-1212

Contact Center: 16409, Fax: 02-9896142,
E-mail: idlcaml@idlc.com
Website: aml.idlc.com, Digital Platform: aml.idlc.com/login

TERMS & CONDITIONS

1. The units of IDLC Blanced Fund/IDLC Growth Fund/IDLC Asset Management Shariah Fund/IDLC Income Fund, may be bought through IDLC Asset Management Limited and authorized selling agents appointed by IDLC AML from time to time.
2. Unit may be surrendered on all working days of the week except Thursday and during the book closure period/record datd of the fund.
3. Partial surrender is allowed without any additional cost subject to minimum surrender quantity-

   A. For SIP Individual : 100 Units B. For SIP Institution: 1000 Units C. For Non-SIP Individual: 500 Units D. For Non-SIP Institution: 5000 Units
4. Exit load related information will be available in IDLC AML's Website, Digital Platform and Newspaper.
5. Unit holder is required to attach the Confirmation of Unit Allocation Letter(s) he/she/the institution wants to surrender along with his surrender form.
6. After verification of authenticity of surrender form (Including DP40 Report) account payee cheque/BEFTN for surrender amount will be transferred / made in favor of unit holder within maximum of 5 (five) working days. In case of joint holding, account payee cheque / BEFTN will be issued / made in favor of principal holder.

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